

Dear Valued Subcontractor:

The emergence and spread of COVID-19 in New Mexico means increased telework and other changes to work activities at the Laboratory, some of which have impacted our ability to meet mission and science, technology, and engineering deliverables. As federal, state, and local authorities continue to respond to the COVID-19 threat, Laboratory sponsors have identified the mission-essential activities that must be maintained to the maximum extent possible to support the nation's security. In accordance with NNSA guidelines, the Laboratory is using a phased approach to maintain mission-essential activities and progress toward normal operational status.

As part of the phased approach toward normal operational status, the Laboratory issued Institutional Policy No. POL1201-6, LANL COVID-19 Risk and Exposure Control Measures for On-Site Work Activities, which applies to all Laboratory workers, including subcontractor employees and lower-tier subcontractor personnel. A copy of the current policy is attached for your information. **Note:** Sections 4 and 9 contain the requirements applicable to subcontractors. In order to assist you in understanding those requirements, Clarifications Regarding LANL Policy POL1201-6 is also attached. Prior to coming on-site, please check with your Subcontract Administrator to ensure that you have the latest version of the policy, as it has been revised several times over the past few weeks.

If you believe that compliance with LANL Policy No. POL1201-6 constitutes a change to your subcontract, within ten (10) calendar days of receipt of this letter, you must send an email to your Subcontract Administrator explaining in detail the basis for your belief and any equitable relief requested.

Sincerely,

G. Drew Fuller
Chief Procurement Officer

Attachments:

- LANL Institutional Policy POL1201-6 LANL COVID-19 Risk and Exposure Control Measures for On-Site Work Activities (Rev. 3, 6-8-20)
- Clarifications Regarding LANL Policy POL1201-6-R3
- Return-To-Worksite Screening Daily Self-Assessment (6-8-20)
- *Quick Take Guide* Cleaning and Disinfection of Work Areas, PPE, Face Masks - Coverings, and Respirators (Rev. 0, 4-30-20)
- *Quick Take Guide* COVID-19 Control Strategies (Rev. 0, 4/30/20)